



**United States Consulate General
Guayaquil, Ecuador**

<http://guayaquil.usconsulate.gov/>

You have received a letter from the National Visa Center (NVC) scheduling an appointment for you to come to the American Consulate in Guayaquil and formally apply for an immigrant visa. All members of your family immigrating with you must appear for the appointment. **This information packet contains 9 pages; please read the entire packet carefully.**

- If you cannot keep your scheduled visa appointment, you may contact our Visa Information Service 1-800-010-145 (from Ecuador) or 1-800-919-5290 (from the United States) to schedule a new interview date.
- No assurance can be given in advance that a visa will be issued on the day of interview. The applicant is advised to **NOT** make any travel arrangements, purchase airline tickets, dispose of any property, or give up employment until the applicant receives the visa.
- The visas are affixed inside each passport and the applicant is given a sealed envelope which should be hand carried, **UNOPENED**, to the United States and submitted to the immigration inspector at the U.S. port-of-entry.

**** Additional Documentation Requirements ****

You are responsible for ensuring that all required documents are available at the time of the interview. While you may have previously submitted the majority of required documents to the NVC, there are additional documents that you need to bring with you to your interview. **Failure to bring all required documentation to the interview will result in a delay in visa issuance or a visa refusal.** Please review this information carefully and acquire if needed for your visa interview.

Original Birth and Marriage Certificates: If born or married in Ecuador, we will only accept hand-written certificates that are direct copies from the book of the Civil Registry Office and that have the official seal. *(Please see document sample in pages 4-5).* We **do not** accept computerized or typed forms.

Original Divorce Certificate: If previous marriages were executed in Ecuador, you must bring the marriage certificate as described above with the annotation of the divorce. *(Please see document sample in page 6).* If they were executed in another country, please bring the divorce decree with the court's original stamp.



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Police Record: Records must be obtained from all the countries where you have lived more than 6 months since the age of 16. Applicants under the age of 18 cannot obtain a police record from Ecuador. Do not bring a police record from the United States.

Medical Examination: Must be performed by one of the authorized physicians listed in page 8. You must bring the medical results in a closed and sealed envelope from the doctor. Do not bring the X-rays. The medical exam is valid for one year, so it should be performed two weeks before your appointment date.

U.S. visas previously issued: If you have obtained any type of U.S. non-immigrant visa (for example, tourist visas, student visas, work visas, etc.) you must bring those with you to your interview.

Evidence of relationship: If your status as an intending immigrant depends upon a relationship established between an alien and a United States citizen or legal permanent resident, please be prepared to present suitable documentation to establish the bona-fides of that relationship at the time of your immigrant visa interview. The type of documentation you present will depend on your particular circumstances. Failure to present satisfactory documentation may delay issuance of your immigrant visa.

- **Marital relationship:** Unfortunately, we have found that there is a great deal of fraud involved in marriages or fiancée visas, which confer immigration benefits. This high level of fraud makes it imperative that we see concrete evidence to support your claim to a visa based on marriage or engagement. In the past, the following types of documentation have proven helpful in the adjudication of any of these visa cases:
 - ✓ Photos from you and your spouse taken before, during and after the marriage.
 - ✓ Birth certificates of any children born of the marriage.
 - ✓ Correspondence exchanged between you and your spouse (letters, e-mails).
 - ✓ Telephone bills with calls from the petitioner to the visa beneficiary.
 - ✓ Copy of passport pages from any trips your spouse has taken to visit you, along with the biographic page.
 - ✓ Life and medical insurance policies indicating beneficiaries.
 - ✓ Evidence of joint bank and credit accounts.
 - ✓ Any other convincing documentation that shows that you and your petitioning spouse have or will have a joint residence and have formed an economic and material union. These may include but are not limited to, Lease/Mortgage held jointly, Utility Bills, Evidence of Joint Accounts, Rent Receipts, etc.

Note: You are not required to bring all of these documents. Please bring any evidence you feel convincingly shows that you are in an ongoing relationship.



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- **Child, Parent, or Sibling relationship:** Birth certificates alone do not establish biological relationships. If your visa application is based on a relationship with a child, parent, or sibling you may wish to bring:
 - ✓ Hospital Records
 - ✓ Baptismal Certificates
 - ✓ School Records
 - ✓ Childhood Immunization Records
 - ✓ Bank Statement or other financial records
 - ✓ Court Reports
 - ✓ Correspondence exchanged (letters, e-mails)
 - ✓ Photographs taken over a period of years of yourself and your relative
 - ✓ Telephone bills with calls from the petitioner to the beneficiary

Generally these documents should cover the span of several years. If you do not have any of the evidence listed above, the consular officer may recommend DNA testing. DNA testing must be supervised and authorized by this office.

- **Step-child relationship:** All step-child visa categories should bring evidence of relationship between the step-parent and the biological parent to the interview. If your visa application is based on a step-child relationship you may wish to bring the documents listed under ***Marital relationship***.



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- **Ecuadorian Birth Certificate Sample - ACCEPTED document**

Characteristics: Issued by the Ecuadorian Civil Registry. The document must be a direct copy from the records book. It must be the hand written copy. The document has an official seal from the Civil Registry.

REPUBLICA DEL ECUADOR
DIRECCION GENERAL DE REGISTRO CIVIL, IDENTIFICACION Y CENSACION

INSCRIPCION DE NACIMIENTO

En Guayaquil, a los 10 días del mes de Agosto de 1982.

Yo, el Jefe de la Oficina de Registro Civil, extendo la presente para que sirva de inscripción del nacimiento de:

Nombre: **Sebastián Yulea**

Sexo: **masculino**

Fecha de nacimiento: **10 de Agosto de 1982**

Lugar de nacimiento: **Guayaquil, Ecuador**

Nombre y apellido del padre: **Sebastián Yulea**

Nombre y apellido de la madre: **Sebastián Yulea**

Declaro, además, que el niño es hijo legítimo de los señores **Sebastián Yulea** y **Sebastián Yulea**, quienes hacen constar, además, que el niño es hijo legítimo de los señores **Sebastián Yulea** y **Sebastián Yulea**.

OBSERVACIONES:

FIRMAS: **Sebastián Yulea** (Firma)

En Guayaquil, a los 10 días del mes de Agosto de 1982.

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Nombre y apellido de la madre: **Sebastián Yulea**

Declaro, además, que el niño es hijo legítimo de los señores **Sebastián Yulea** y **Sebastián Yulea**, quienes hacen constar, además, que el niño es hijo legítimo de los señores **Sebastián Yulea** y **Sebastián Yulea**.

OBSERVACIONES:

FIRMAS: **Sebastián Yulea** (Firma)



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- **Ecuadorian Marriage Certificate Sample - ACCEPTED document**

Characteristics: Issued by the Ecuadorian Civil Registry. The document must be a direct copy from the records book. It must be the hand written copy. The document has an official seal from the Civil Registry.

The image displays two sample Ecuadorian Marriage Certificate forms. The left form is titled "INSCRIPCION DE MATRIMONIO" and the right form is titled "MATRIMONIO". Both forms are issued by the "REPUBLICA DEL ECUADOR" and the "DIRECCION GENERAL DE REGISTRO CIVIL, IDENTIFICACION Y CEDULACION". The forms contain fields for names, dates, and signatures, with handwritten entries in Spanish. The right form also includes a section for "MARGINACIONES" (marginal notes). The forms are filled out with handwritten text, including names like "García" and "García", and dates like "19 de mayo de 1998". The forms are signed by the "Jefe de Oficina" and the "Contratante".



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- Ecuadorian Divorce Certificate Sample - **ACCEPTED** document

Characteristics: It must be the marriage certificate as describe below with the annotation or amendment of the divorce on the left side of the document.

The image shows a sample of an Ecuadorian Marriage Certificate (Inscripción de Matrimonio) from the Republic of Ecuador. The document is titled "INSCRIPCIÓN DE MATRIMONIO" and is issued by the "DIRECCIÓN GENERAL DE REGISTRO CIVIL, IDENTIFICACIÓN Y CREDENCIACIÓN". The certificate is dated "17 de Agosto de 2008" and is issued in the "Provincia de Guayaquil". The certificate is signed by the "Jefe de Registro Civil" and the "Jefe de Oficina". The left margin of the certificate is circled in red, indicating the area for annotations or amendments, such as a divorce certificate. The right side of the certificate contains the names and details of the couple, including their birth dates, nationalities, and professions. The bottom of the certificate has a section for "OBSERVACIONES" (Observations) and "FIRMAS" (Signatures).



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- This Consulate does **NOT** accept this type of document

NOTE: If you are not able to get a direct copy from the Civil Registry because the books are lost or have suffered any damage you must bring a letter from your local Civil Registry office including the reasons why they couldn't provide you a direct copy. You must also bring a direct copy of your birth/marriage/divorce certificate from the National Files' books from the Civil Registry's main office in Quito.



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Medical Examination

- All immigrant visa applicants, regardless of age or gender, must have a medical exam. All medical exam expenses are paid for by the applicant.
- To get a medical exam, take your passport and two regulation photographs to one of the doctors listed below. You should also take any vaccination certificates (record of immunizations) you have. The doctor will notify the applicant if he/she is missing any immunizations and what steps to take. The doctor will make the necessary arrangements to perform a chest x-ray, blood test, HIV test, and general health exam.
- After the examination, the doctor will provide a sealed envelope containing the medical exams. You must present this sealed envelope to the Consular Section of the U.S. Consulate General in Guayaquil at the date and time of your appointment.
- The medical exams will take a minimum of 72 hours. Keep this in mind when planning your medical exams in advance of your appointment at the U.S. Consulate.
- **Adults:** The cost for the medical exam, including chest x-ray, blood tests, HIV test, and general health exam, is \$80 (Eighty US dollars). This cost does not include immunizations, if necessary.
- **Children:** Children under the age of 15 do not need chest x-rays or blood tests unless directed by the doctor. The cost for children's medical exams is \$25 (Twenty five US dollars). This cost does not include immunizations, if necessary.

Panel Physicians in Quito

Hector Aguilar, MD

Medicentro

6 de Diciembre 4697 y Pasaje Turquía

Telf: 02-2453530 02-2448315

Anibal Sosa, MD

Rodrigo Sosa, MD

Alemania 144 y Eloy Alfaro

Edificio Medical, 5to Piso

Telf: 02-2525102 02-2909777

Panel Physicians in Guayaquil

Aurelio Andrade, MD

Antepara 921 entre 9 de Octubre y Hurtado

1er piso

Telf: 04-2320342 04-2320343

Jorge Chehab, MD

Vélez 503 y Boyacá

2do piso, Oficina 202

Telf: 04-2532092 04-2513663



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Prohibited Items

The Consular Section is implementing new security procedures to speed interview processing. In order to minimize the amount of time applicants have to wait in line before their interview; the American Consulate General will prohibit applicants from entering the building with anything other than the documents they need for their application.

Applicants should make arrangements before coming to the American Consulate General, so that the only things they have with them when they arrive are their documents. Purses, bags, suitcases, backpacks, cellular phones, cigarettes, lighters, matches, food or beverages, photographic or video devices, radios, computers, nail trimmers, scissors and weapons will not be permitted to be entered to this Consulate.

Limited baby supplies will still be admitted.



FAILURE TO COMPLY WITH THESE INSTRUCTIONS WILL DELAY YOUR VISA APPLICATION